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| **Useful Contacts for International Students 2021 FALL** |  |
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| **RESPONSIBILITIES** | **NAME** | **CONTACTS** | **OFFICE HOURS** |
| **DIRECTOR OF INTERNATIONAL RELATIONS CENTER:****Institutional Coordinator**  | **Zsuzsanna Tarr, PhD** | tarr.zsuzsanna@uni-mate.huGödöllő, Main building, ground floor, room 29-31.Phone: +36 28 522 000 / 1017 | Mon-Thurs13:30-15:00  |
| **Stipendium Hungaricum, SCYP** **Institutional Coordinator** | **Csilla Kánai** | kanai.csilla@uni-mate.huGödöllő, Main building, ground floor, room 29-31.Phone: +36 28 522 000 / 1014 | Mon-Thurs13:30-15:00 |
| **GÖDÖLLŐ CAMPUS – HEADQUARTERS** |
| **International Coordinator (SH, SCYP, DFP, FAO, MISP, Self-finance)****Student Services – non-educational issues** | **Judit Tallárom-Czingili** | tallaromne.czingili.judit@uni-mate.huGödöllő, Main building, ground floor, room 29-31.Phone: +36 28 522 000 / 3882 | Mon-Thurs13:30-15:00  |
| **Erasmus Coordinator for incoming students and staff****Mentor Coordinator** | **Edit Szabadszállási** | erasmus-in-godollo@uni-mate.hu Gödöllő, Main building, ground floor, room 29-31. Phone: +36 28 522 000 / 1027 | Mon-Thurs13:30-15:00 |
| **Erasmus+ International Credit Mobility Coordinator** | **Zsuzsanna Heltai** | heltai.zsuzsanna@szie.huGödöllő, Main building, ground floor, room 34-35.Phone: +36 28 522 000 / 2167 | Mon-Thurs13:30-15:00 |
| **Erasmus+ International Credit Mobility, MISP Coordinator** | **Szilvia Papp** | papp.szilvia@uni-mate.hu Gödöllő, Main building, ground floor, room 34-35.Phone: +36 28 522 000 / 2188 | Mon-Thurs13:30-15:00 |
| **Erasmus Coordinator for outgoing students and staff** | **Beáta Farkas** | erasmus-out-godollo@uni-mate.hu Gödöllő, Main building, ground floor, room 34-35.Phone: +36 28 522 000 / 2172 or 3888 | Mon-Thurs13:30-15:00 |
| **Full Degree BSc, MSc Mechanical Engineering, Economic and Social Sciences courses - Registrar’s Officer**  | **Enikő Prokaj, PhD** | prokaj.eniko@uni-mate.huGödöllő, Main Building, ground floor, room 20-21Phone: +36 28 522 000 / 1605 | Mon, Wed, Fri 09:00-12:00 |
| **Full degree Agricultural and Environmental Sciences courses, FAO - Registrar’s Officer** | **Kinga Püspök-Szabados** | puspokne.szabados.kinga@uni-mate.huGödöllő, Main Building, ground floor, room 20-21 Phone: +36 28 522 000 / 1655 | Mon, Wed, Fri 09:00-12:00 |
| **Doctoral, Habilitation and Science Organization Office** | **Mónika Török-Hajdú****Zsuzsanna Tassy** | torokne.hajdu.monika@uni-mate.hu tassy.zsuzsanna@uni-mate.hu Gödöllő, Main Building, ground floor, room Phone: +36 28 522 000 /1055 | Mon-Thurs 8:00-12:00 |
| **MATE Dormitory Student Coordinator Szent István Campus – Gödöllő**  | **Beáta Kárpáti** | karpati.beata@uni-mate.hu , dorm.godollo@uni-mate.hu Gödöllő, Dormitory B building, room 43Phone: +36 28 522 000 / 2071 | Mon-Fri 8:00-16:00 |
| **Library in Gödöllő** | **Szilvia Molnár** | <https://uni-mate.hu/en/mate/university-library-and-archives>  | Mon-Thurs 8:00-18:00Fri -14-00 |
| **E-learning expert** | **Judit Gyulai** | <https://uni-mate.hu/en/mate/university-library-and-archives/e-learning>  |  |
| **BUDA CAMPUS** |
| **Buda Campus****International coordinator - SH, SCYP, DFP, FAO, MISP, Self-finance** | **Orsolya Nagy** | nagy.orsolya@uni-mate.hu Budapest, Villányi út 35-43. Buildig K Room 205 Phone: +36 1 305 7314 | Mon, Fri 9:00-11:00Tue, Thurs 13:30-15:30 |
| **Buda Campus****International coordinator - SH, SCYP, DFP, FAO, MISP, Self-finance** | **Letícia Bogárdi** | bogardi.leticia@uni-mate.hu Budapest, Villányi út 35-43. Buildig K Room 205 Phone: +36 1 305 7592 | Mon, Fri 9:00-11:00Tue, Thurs 13:30-15:30 |
| **Buda Campus****International coordinator - Erasmus+ International Credit Mobility for incoming, outgoing students and staff** | **Eszter Somogyi** | somogyi.eszter@uni-mate.hu Budapest, Villányi út 35-43. Buildig K Room 205 Phone: +36 1 305 7592 | Mon, Wed:13:30-15:30Tue, Thurs:9:00-11:00 |
| **Buda Campus****Student Service coordinator –** **Institute of Sustainable Horticulture, Institute of Horticultural Plant Biology, Institute of Plant Protection,** **Institute of Viticulture and Enology, Department of Garden and Open Space Design,** **Department of Garden Art and Landscape Techniques,** **Department of Landscape Planning and Regional Development,** **Department of Landscape Protection and Reclamation,** **Department of Urban Planning and Design** | **Flóra Lavaj** | lavaj.flora@uni-mate.huBudapest, Villányi út 35-43. Building K, ground floorPhone: +36 1 305 7211 | Wed:8:00-11:30 |
| **Buda Campus****Student Service coordinator –** **Centre of Bioengineering and Process Control,** **Centre of Food Quality, Safety and Nutrition,** **Centre of Food Technology** | **Mária Sonnevendné Járási** | sonnevendne.jarasi.maria@uni-mate.huBudapest, Villányi út 35-43. Building K, ground floorPhone: +36 1 305 7198 | Wed:8:00-11:30 |
| **Doctoral, Habilitation and Science Organization Office** | **Mónika Török-Hajdú****Zsuzsanna Tassy** | torokne.hajdu.monika@uni-mate.hu tassy.zsuzsanna@uni-mate.hu Gödöllő, Main Building, ground floor, room Phone: +36 28 522 000 /1055 | Mon-Thurs 8:00-12:00 |
| **Buda Campus****Somogyi Imre Dormitory** **Dormitory Administrator** | **József Szilágyi**  | buda.kollegium@uni-mate.hu 1118 Budapest, Szüret utca 2-18. | Mon-Thurs 9:00-15:00Fri 9:00-13:00 |
| **Buda Campus****Somogyi Imre Dormitory** **Head of Dormitory** | **Ildikó Fedor** | buda.kollegium@uni-mate.hu 1118 Budapest, Szüret utca 2-18. | Mon-Thurs 11:00-15:00Fri 11:00-13:00 |
| **KAPOSVÁR CAMPUS** |
| **Kaposvár Campus****International coordinator – SH, SCYP, Self-finance, MISP** | **László Hahn** | hahn.laszlo@uni.mate.hu Kaposvár, Old building, ground floor, room 18.Phone: +36 82 505 800 / 2653 | Mon – Thurs13:30 – 15:00 |
| **Kaposvár Campus****International coordinator – SH, SCYP, Self-finance, MISP**  | **Milán Milkovics** | milkovics.milan@uni.mate.hu Kaposvár, Old building, ground floor, room 17/A.Phone: +36 82 505 800 / 1010 | Mon – Thurs13:30 – 15:00 |
| **Kaposvár Campus****International coordinator - Erasmus** | **Mónika Cserjési** | cserjesi.monika@uni-mate.hu Kaposvár, Old building, ground floor, room 21.Phone: +36 82 505 800 / 1407 | Mon – Thurs13:30 – 15:00 |
| **MATE Hostel Student Coordinator Kaposvár Campus (New Dormitory and Csukás Zoltán Dormitory)** | **Kolber Kitti** | kolber.kitti@uni.mate.hu 7400 Kaposvár, Guba Sándor u. 40.Phone: +36 82 505 832 |  |
| **GYÖNGYÖS CAMPUS** |
| **Gyöngyös Campus International coordinator**  | **Tátrainé Biró Barbara** | tatraine.biro.barbara@uni.mate.hu 3200 Gyöngyös, Mátrai str 36.A building I. floor / room 1.203 +36 37 518 305 | Mon, Wed, Fri 8.00-11.30Tue, Thurs 13.00-15.30 |
| **Gyöngyös Campus International coordinator** | **Póka Dóra** | poka.dora@uni.mate.hu 3200 Gyöngyös, Mátrai str 36.A building I. floor / room 1.203+36 37 518 305 | Mon, Wed, Fri 8.00-11.30Tue, Thurs 13.00-15.30 |
| **MATE Hostel Student Coordinator Gyöngyös Campus**  | **Tátrainé Biró Barbara****Póka Dóra** | tatraine.biro.barbara@uni.mate.hu , poka.dora@uni.mate.hu 3200 Gyöngyös, Mátrai str 36.A building I. floor / room 1.203+36 37 518 305 | Tue, Thurs 13.00-15.30Tue, Thurs 13.00-15.30 |
| **GEORGIKON CAMPUS – KESZTHELY** |
| **Georgikon Campus International coordinator** | **Soós Adrienn** | international.georgikon@uni-mate.husoos.adrienn@uni-mate.hu8360 Keszthely, Deák Ferenc utca 16. Building ’A’, second floor, room 277Phone: +36 83 545 148 | Mon-Fri 8:00-12:00 |
| **MATE Pethe Ferenc Student Hostel** **Coordinator - Georgikon Campus**  | **Pásztor György**  | pasztor.gyorgy@uni-mate.hu8360 Keszthely, Deák Ferenc utca 16. Building ’A’, second floor, 268Phone: +36 83 545 155 | Mon-Wed 8:00-12:00 |